YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	St. Columba's College
• Name of the Head of the institution	Rev. (Dr.) Sushil Kumar Toppo
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06546222197
• Mobile No:	9431799074
• Registered e-mail	sktoppo@gmail.com
• Alternate e-mail	info@stcchzb.ac.in
• Address	College More, Ranchi Patna Road
• City/Town	Hazaribag
• State/UT	Jharkhand
• Pin Code	825302
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Vinoba Bhave University, Hazaribag**
• Name of the IQAC Coordinator	**Dr. Vimal Raven**
• Phone No.	**06546222197**
• Alternate phone No.	**9431336529**
• Mobile	**9431336529**
• IQAC e-mail address	**info@stcchzb.ac.in**
• Alternate e-mail address	**joinet_123@yahoo.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://stcchzb.ac.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://stcchzb.ac.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.85**	**2017**	**23/01/2017**	**22/01/2022**

6.Date of Establishment of IQAC	**11/07/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**2**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Online feedback system being established. 2. new website launched. 3. Different relevant data uploaded in college website 4. ICT cell made functional 5. Online internal examination being successfully executed.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. New Dynamic website to be launched. 2. New ICT cell be made functional. 3. online class and internal examinations be conducted.	**1. Was Launched. 2. was made functional. 3. was successfully executed**

13.Whether the AQAR was placed before statutory body?	**No**

• Name of the statutory body	

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	26/02/2021

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	27

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	11704

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		5851
File Description	Documents	
Data Template	[View File](#)	

2.3 Number of outgoing/ final year students during the year		2169
File Description	Documents	
Data Template	[View File](#)	

3.Academic

3.1 Number of full time teachers during the year		47
File Description	Documents	
Data Template	[View File](#)	

3.2 Number of Sanctioned posts during the year		86
File Description	Documents	
Data Template	[View File](#)	

4.Institution

4.1 Total number of Classrooms and Seminar halls	37
4.2 Total expenditure excluding salary during the year (INR in lakhs)	5624000.68
4.3 Total number of computers on campus for academic purposes	105

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. We adhere to the academic calendar. Teachers of the Institution participate in activities related to curriculum development. A well developed lesson plan is followed by all the departments.

In the current session regular online classes according to time table is being held using various apps. For better understanding soft copies of the study materials are provided to the students. All the departments have maintained groups for specific semesters for smooth running of the online classes.

Our curriculum follows Choice Based Credit System (CBCS). New courses to which are regularly added for example teaching "Santhali language" has been introduced in curriculum.

Recently the college has also applied for various courses such as MA.M.Ed, and integrated B.Ed .

We are also trying for introducing PG courses in various courses such as Geography.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://stcchzb.ac.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The Academic Calender that our college follows is parallel, in strict adherence to the Vinoba Bhave University calender.**
- **St. Columba's College uploads the annual calender at the beginning of every academic year on its website with broad details of major academic, sports, cultural and co-cultural events.**
- **Our Institute's academic calander is prepared by the Calender**

- committee of the college once the university calender is made available to the college.
- College departmental seminar, sports activities, internal assessment tentative schedules, co-curricular activities, and likewise are planned, prepared and displayed in the website.
- apart from these conventional methods, ICT based internal evaluation process was carried out through LMS/Google platform integrated with the college website.
- practical CIE was carried out through various methods including oral, powerpoints, project demonstration, survey, etc. in tune with their respective schedule.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://stcchzb.ac.in

1.1.3 - Teachers of the Institution participate in **A. All of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Our parent university has made Environmental Science as a**

compulsory credit course for all U.G.Semester 2students. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology.

- Considering growing percentage of carbon in the environment, college is promoting stringent pollution control norms by conducting frequent Green Audit of the college campus by finding out carbon percentage in the college environment. For Green initiatives at our college campus.
- Our NCC and NSS programs also handle different environment conservation activities such as Tree plantation at Canery Hill, cleanliness drive, sanitary pads distribution, etc.
- Department of Geographyhas initiated the formation of a social volunteering clubso that it can reach the downtrodden and underprivileged section of the society.
- College also donate books, clothes, food items and stationery to the needy. Our students volunteer for such activities and realize human values such as kindness, love etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

`B. Feedback collected, analyzed and action has been taken`

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://stcchzb.ac.in

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

11888

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

4946

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

`assessing of learning levels of students by the following ways:`

- `preparation of charts, models, assignments by students and their presentation;`

- organizing symposia
- deliberation of thoughts on a particular topic;
- quiz competition;
- group activities like collage making, poster making, ppts. etc.
- special programme for advanced learners:
- career counselling in related fields of interest;
- inspire fellowship for pg students;
- guiding and encouraging to communicate research paper or journals, inter-institutions competitions and quizzes.
- special programme for slow learners:
- tutorial classes, counselling, memory tips, use of audio visual aids, like films, pictures and illustration, etc.
- encourage oral expression instead of written reports;
- regular test and quizzes '
- encourage self study.

File Description	Documents
Link for additional Information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3901	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- quiz, seminars and workshops;
- field trips, zoological parks, botanical garden;
- educational tours;
- training programmes like visit to biodiversity park, aquaculture institutes, literary society,;
- b. ed. students are deputed to different government schools for teaching practice;
- students of bca and biotechnology have their internships and

projects completed from different research institutes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://stcchzb.ac.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **teachers of the college have been in regular use of various ICT tools.**
- **use of projectors, smart boards, digital boards, etc. are common practice for effective teaching.**
- **teachers use various tools including ppts, excel sheets, doc documents, video and audio tools and other available online methods for teaching learning process.**
- **under the stiff covid times, all teachers have regularly taken classes online through different platforms including zoom, google meet, cisco webex, etc.**
- **to make possible examinations, online internal examination was started in the college, in integration with the college website.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://stcchzb.ac.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

00

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

internal evaluation process is absolutely transparent in the college. prior to covid situation, the college had been using offline exam process wherein the answer scripts were evaluated and shown to the students and also to the parents during parent teacher meetings.

since the covid pandemic, online exams are being conducted through the google platform, integrated with the college website

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://stcchzb.ac.in

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

internal examination is now conducted online. it is done through the google platform and is integrated with the college website. only registered students of the college are eligible to appear for online internal exams through their dedicated login ids. since the entire examination is conducted online, it is absolutely trasparent and student friendly.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://stcchzb.ac.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

the syllabus, rules, regulation, dos and donts of the university are displayed in the college website. the students regularly visit the website and obtain all relevant information regarding the programmes, courses, syllabus and their expected outcomes. any change in the syllabus, regulation, or other such information are also posted in the website for the general understanding of the students.

the syllabus, programme and course outcomes are all prepared by the university and followed by the college in toto, being a consitutted member of the university.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://stcchzb.ac.in
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **the college from time to time evaluates learning outcome through different assessments and tests in inline anf off-line mode**
- **Results are being compared semester wise as well as with different colleges**
- **data collection of students getting selcted in different government and non- government organisations**
- **tracking students' interest in Master's and/or research areas**
- **some of the Science students were selected in IIT's for higher education and research**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://stcchzb.ac.in

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2169

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://stcchzb.ac.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **The NSS and NCC cadets distributed masks and sanitizers in the nearby villages includingOrea, Chano, Baheri**
- **The NSS team of the college sensitized the general masses of nearby villages through their skit performance about appropriate Covid- behaviour**
- **With colaboration with St. Columba's Mission Hospital, free medicines and health checkup was organised at old-age homes, orphanage and various schhools like St. Kiran School, St. Paul's School, Elizabeth School and Hamilton School.**
- **Department of Geography extends its social outreach amongst the rural and sub-urban regions through the students by the concept of each one teach one.**
- **Various Departments like Geography, Botany, Zoology, etc. contribute towards social forestry in the adjoining areas in collaboration with Eco-Clubs and NGOs working in the common sector.**
- **There is a group of students headed by Professors who offer themselves as volunteer for Blood Donation at the time of crisis.**

File Description	Documents
Paste link for additional information	<u>https://stcchzb.ac.in</u>
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

55

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **the institution does have adequate infrastructure and physical facilities for teaching-learning process. although the college is more than a century old, new wings, including vocational centres, new office building, new library reading room, have been added.**
- **completion of construction of new b.ed building, womens hostel, double-storeyed arts building are under process.**
- **further, new proposals for construction of new G + 4 bulding has also been forwarded to higher authorities.**
- **the laboratories of different subjects have also been upgraded recently under RUSA fund.**
- **new computers have been purchased in the vocational cell also.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://stcchzb.ac.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **the institution has a good toaverage infrastrucure for sports and games, both at the indoor and outdoor levels.**
- **the college has a sports complex where there are facilties for basketball, volleyball, kabaddi.**
- **the college has a mega atheletic field, largest in the district where all track and field events are hosted.**
- **the large sports infrastructure available in teh college makes it the most prominent destination for majority of the university level sports events apart from the college annual sports held in the month of December.**
- **the college also has a moderate capacity centrla Hall, a multi-purpose hall apart from seminar rooms, 3 conference chambers.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://stcchzb.ac.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://stcchzb.ac.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **the college has a moderate library, with separate reading room.**
- **the college uses ILMS software.the following table explains the software use and number of books and journals availabel in the library.**

- **Name of the ILMS Software**

  Nature of Automation (Fully or Partially)

  Version

  Year of Automation

  KOHA

  PARTIALLY

  16.11.01

  2016

  - **Text Book**

    65571

    Reference Books

    373

    Journals

    19

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://stcchzb.ac.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

yes, the college updates its wifi facilities. however, due to covid, frequent updates were not possible in the current academic year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://stcchzb.ac.in</u>

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution   **E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **the college has an established decentralized mechanism of maintanence and utilization of physical, academic and support facilitiees.**
- **regular cleanliness activities are carried out.**
- **annual maintenace contracts are done for high grade instruments.**
- **stabilisers are used in laboratories.**
- **regular servicing and maintenance are carried out for the instruments.**
- **service engineers from manufacturing companies are called for the repairs if available and when required.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://stcchzb.ac.in</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

6367

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	https://stcchzb.ac.in
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

NIL

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

736

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

in 2020-21, due to Covid protocols, offline campus activities were very few. in the light of the above, most of the activities were actually done in an online mode. in spite of the above, college encouraged students representations in all fields.

monitors were appointed to convey student grievances to the college administration. student representatives from different subjects were selected who consistently worked as a linkage between the college administration and the students. college website was updated and students were encouraged to enroll themselves so as to remain updated through college notes, online classes and online examinations.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

nil

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

there is an alumni assocation in the college named ASCA. the registration process is underway. due to covid pandemic, offiline registration is not possible. however, linking of ex students through the college web site, and other social media platforms.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the instituion is definitely reflection of the vision and mission of the college. the college thrives to fulfill the following vision and mission:

1. VISION OF THE COLLEGE

With the spirit of spiritual and ethical embodiment,

A student of the institution will be an individual:

- **Endowed with the spirit of enquiry.**
- **Eger to acquire knowledge and skills.**
- **Competent to be employed in his/her field.**
- **Possessing qualities of leadership, responsible to family, society and nation.**
- **Capable of appreciating aesthetics and understanding our cultural heritage and rational and humane in attitude.**

2. MISSION OF THE COLLEGE

The mission of the college is :

- **To provide accessible, affordable and quality educational opportunities to all.**
- **To create a student-oriented atmosphere of educational excellence.**
- **To maintain an intellectual environment for comprehensive development of every individual.**
- **To promote a strong working relationship with communities, local and state agencies and other educational institutions.**
- **To facilitate student access by a broad range of enrolment, student services, institutional and administrative support.**

In pursuance of the above vision and mission the college maintains its effective governanace.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management trust on decentralization and participative functioning of the College which may reflect in the following. a) At the end of

every academic year the Heads of different departments of the college prepare prospective workload for the next academic year on the basis of current student strength. The Head of the institution then seeks approval for the same from the management authorities. Recruitment procedure of additional staff is planned accordingly. By following the rules laid down by the Government, University applications are scrutinized by respective head of the Department. At the time of interview on the basis of performance selection of suitable candidate is done by the interview panel comprises with external subject experts, management representative, Head of the respective department. b) Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing information. Committee members go through the rules of admissions and help students to select the proper subjects and course. They give the information to the students about career options and conduct the counseling session if required. They verify the admission form and provide guidance to the students.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Government and affiliated colleges run under the RUSA scheme of the government of India under this scheme the college has experiences the growth in context to infrastructure, lab upgradation, library enrichment, etc.
- Under RUSA 1.0 scheme college had received a total grant of approximately 6Cr which was utilized and successfully utilizated in the renovation of the old building, and boys common room and new washrooms for boys, girls and teachers were constructed and its utilization was successfully submitted.
- A new vocational building for B.Ed. section has come up by the internal fund of B.Ed. account.
- library Equipment has been procured under the Rusa scheme
- A proposal for G- Four building along with several other new projects has been forwarded to the government under RUSA 3.0

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**https://stcchzb.ac.in**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The IQAC comprises of the Principal, Co-Ordinator, teachers, other stakeholders like student representative, Alumni,and representatives from industry, education, and corporate sectors. All academic, curricular, extra-curricular, extension and developmental activities come under the purview of the IQAC. As an Advisory body, the IQAC helps to initiate student and staffexchange programs and assist in their empowerment.**

- **Academic Administration The Principal is assisted by four Vice Principals followed by the Heads of the departments and faculty members. For official matters, the Registrar is assisted by the Accountants, clerks, and support staff. At the department level, the organization includes Heads of departments, faculty members and non-teaching staff.**

- **The overall functioning of the college is carried out smoothly and effectively with the help of different internal committees dedicated to student development through academic, research, curricular, extracurricular, extension and outreach programs and activities conducted all through the academic year.the Academic Planning Committee chalks out a detailed Academic Calendar, the other committees work in perfect synchronization for overall student development and qualitative and quantitative growth of the institution. The Admission Committee monitors the intake of students to various UG and PG programs based on the admission policies of the Govt. of Jharkhandand guidelines laid down by the parent university (VBU)**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **the college has an effective welfare system for its teaching and non-teaching staff.**
- **general insurance for the teaching and non teaching staff has been started.**
- **the college has a practice of financial assitance and advance salary to needy staff members.**
- **health checkups, blood donation, and other such immediate medical care are being taken care of by the college regarding its students and staff.**
- **several quarters are there that have been deployed to the non-teaching staff.**
- **from June 2020 onwards, the college is in tie up with the Mission Hospital, Hazaribagh for all its medical help routine checkup, health awareness programmes related to Covid 19, etc.**
- **in April 20201, rapid antigen test camp was organized every week in colelge campus with the colloaboration with district**

health department.
- **even in the covid pandemic protocols the college successfully conducted various university exams maintaining all the covid protocols by sanitization and SOPs.**
- **free vacinaiton drive of covishield and covzine was also organized with the help of district health department.**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **yes, the college does have a systematised performance appraisal system for teaching and non-teaching staff.**
- **the college encourages its staff on improving their performance in the college.**
- **the college administration regularly encourages teaching staff to go for seminars/workshops/ etc.**

- **the college administration also gives certificates of appreciation to its staff for their better performances.**

- **The college ensures that meaningful advice of the IQAC is fully adhered to. To achieve this, meeting of staff council is organized as required for the staffs to improve their working system. Meetings with the college staff by the Principal and IQAC helps in effective implementation of the recommendations of IQAC. As part of the faculty development programmes, teachers are encouraged to take up refresher training courses, orientation programmes, attending seminars & conferences, workshops, project work, lecture series etc. However, the above mentioned activities were affected partially due to Covid-19 pandemic.**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains several Accounts, including: Account 'A': The entire income received from different sources are deposited here, including Tuition and Development fee. Account 'B': This Account deals with all salaries and examination funds. Account 'C': This Account includes all funds earmarked for development purpose. Account 'D': This Account includes all funds earmarked for Students' Welfare. Account 'E': This Account includes all funds earmarked for Sports. Apart from this, the UGC fund is utilized as per the guidelines of UGC. Utilization of fund is regularly audited by the CA and submitted to the University for further action.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **internal /external audits are conducted regularly.**
- **internal auditor checks all receipts and payment vouchers, utilizaiton of funds received from various agencies.**
- **colege has separate mechanism to ensure financial discipline.**
- **internal auditor checks whether all funds received from vairous funding agencies are utilized as per guidelines and utilisaiton certificate is sent to resepctive agencies;**
- **external audit is also done at regular internvals.**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college ensures that meaningful advice of the IQAC is fully adhered to. To achieve this, meeting of staff council is organized as required for the staffs to improve their working system. Meetings with the college staff by the Principal and IQAC helps in effective implementation of the recommendations of IQAC. As part of the faculty development programmes, teachers are encouraged to take up refresher training courses, orientation programmes, attending seminars & conferences, workshops, project work, lecture series etc. However, the above mentioned activities were affected partially due to Covid-19 pandemic.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- the college has functional IQAC set up as per the norms laid down by NAAC.
- IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders, makes the due analysis and initiates action based on the feedback obtaiend.
- IQAC also organises departmental presentations and discussion sessions to share and exchange the various teaching methodlogies adopted.
- every teacher is expected to submit a work done report periodically to IQAC on teaching learning process.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

C. Any 2 of the above

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://stcchzb.ac.in
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The NSS is the most active when it comes in organising different activities for gender sensitization.**
- **Rural camps often have nukad-nataks to pass on the message of Gender equity**
- **Mensturation awareness and sanitary pad distribution are executed**
- **Inter Departmental group discussions are organised for general awareness**
- **women cell organizes sex education workshop.**

File Description	Documents
Annual gender sensitization action plan	1. inter departmental group discussion. 2. sex education workshop. 3. NSS nukkar natak on gender issues. 4. gender equity promotion measures.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **the college has facilities for waste management, although at a very basic level.**
- **there has been a mechanism for solid and liquid waste management.**
- **waste garbage bins are installed separately for solid and liquid wastes.**
- **waste cycling management on a large scale, although not done, there is a mechanism to dispose waste in integration with the local municipal corporation.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment   5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **As in premier Constituent Government institution we follow the Government rules for caste wise resevation, marks relaxation for women, seats reserved for economically weaker as the students hail from different backgrounds extending from below poverty line to the creamy layer of the society. various government scholoarships and stipends are ensured to the students for their uninteruupted education. ST/SC/OBC cell, tribal society,Women cell ensures the rights and the priviledges of the students from every background. College celebrates each and every religioud celebration with active participation the students. started by the missionaries from the Dublin University wayback in 1899, college maintains the leagcy of the founders but ensures that all the functions anf programmes starts from the tribal and indian culture ensuring harmony and cultural unification.**
- **the college has given the proposal to open courses of Regional languages courses as add-on to the currently running language lab.**
- **The college offers bilingual medium of instruction and offers**

languages like Hindi, English, Urdu, Sanskrit, Persian as the courses.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **College now and often organises seminar through lawers, CA, social workers, fundamentalists to inculcate within the students and staffs the fundamental rights and duties**
- **Ethical practices like following time schedule, classroom ettiquette, and Parliamentary behaviour are expected fron the teachers and students which is duely applied by them.**
- **NCC and NSS and other units celebrate constitution day national voters day, human rights dayetc. are observed and celebrated every year.**
- **keeping in view the social and moral and environmental responsibilities college organises numerous activities like plantation, cleanliness, etc. on and off the campus.**
- **Anti-ragging cell, Women Cell, ST/SC Cell are active and functional in respect of incalcating the constitutional obligation.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4.

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

the institution celebrates all major national and international commemorative days, events and festivals in teh college campus. the college celebrates several national festivals including independence day, republic day, gandhi jayanti, youth diwas, international yoga day, womens day, environment day, earth day, Kargil Vijay Divas etc.

apart from this, all departments celebrate their discipline oriented days including mathematics day, geographers day, newton day, etc.

NSS and NCC wings of the college celebrate several social events and festivals in their rural camps.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:Promotion of Environment Consciousness

Goal: Maintain clean and green campus

Context: To sensitize students, teachers and non-teaching staffs

The Practice: a. formation of Eco Club, b. Clean Campus Committee

Evidence of Success

1. Eco-Club: Students have learnt the technique of paper recycling.

2. Clean Campus Committee: The committee organized a cleanliness pledge in which all the faculty, students and staff members participated.

Problems Encountered and resources required:

1. Eco Club: Water shortage is a major challenge for maintaining vegetation. This challenge can be addressed by recycling water/or by using waste water for irrigation.

2. Clean Campus Committee: It is observed that cleanliness conditions in the college have improved gradually. Consistent and patient approach would definitely bring about a shift in the attitude of society through students and staff alike.

Best Practice 2 :Sensitizing Women and Creating Gender Awareness

Goal : Sensitization, awareness, motivation andcreate awareness on gender issues, human rights and women-centric laws.

The Context:The diversity and variation between the two sexes.

The Practice: Women Development Cell

Evidence of success: Event 'walkathon' highly applauded

Problems Encountered and Resources required: seek permission for 2000 stundents to participate in 'Walkaton'

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

the college is known for its social outreach programmes. in its century old tradition, the college has always been a lighthouse in lending itself to the cause of the society. the college hosted a delivery lecture by Mahatma Gandhi even before independence on the soclal outreach programmes done by NSS.

under covid pandemic, the college lent its full fledged support to the local masses by distributing masks and sanitizers, blood donations, rapid testing for covid amidst social distancing.

apart from thr above, the college has adopted a village as a socio-economic outreach programme and its collaboration with mission hospital hazaribag focusses on mental, psychological and physical health of teacher, staff and students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. We adhere to the academic calendar. Teachers of the Institution participate in activities related to curriculum development. A well developed lesson plan is followed by all the departments.

In the current session regular online classes according to time table is being held using various apps. For better understanding soft copies of the study materials are provided to the students. All the departments have maintained groups for specific semesters for smooth running of the online classes.

Our curriculum follows Choice Based Credit System (CBCS). New courses to which are regularly added for example teaching "Santhali language" has been introduced in curriculum.

Recently the college has also applied for various courses such as MA.M.Ed, and integrated B.Ed .

We are also trying for introducing PG courses in various courses such as Geography.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://stcchzb.ac.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The Academic Calender that our college follows is parallel, in strict adherence to the Vinoba Bhave University calender.**
- **St. Columba's College uploads the annual calender at the beginning of every academic year on its website with broad details of major academic, sports, cultural and co-cultural**

events.

- **Our Institute's academic calander is prepared by the Calender committee of the college once the university calender is made available to the college.**
- **College departmental seminar, sports activities, internal assessment tentative schedules, co-curricular activities, and likewise are planned, prepared and displayed in the website.**
- **apart from these conventional methods, ICT based internal evaluation process was carried out through LMS/Google platform integrated with the college website.**
- **practical CIE was carried out through various methods including oral, powerpoints, project demonstration, survey, etc. in tune with their respective schedule.**

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://stcchzb.ac.in

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Our parent university has made Environmental Science as a compulsory credit course for all U.G.Semester 2students. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology.**
- **Considering growing percentage of carbon in the environment, college is promoting stringent pollution control norms by conducting frequent Green Audit of the college campus by finding out carbon percentage in the college environment. For Green initiatives at our college campus.**
- **Our NCC and NSS programs also handle different environment conservation activities such as Tree plantation at Canery Hill, cleanliness drive, sanitary pads distribution, etc.**
- **Department of Geographyhas initiated the formation of a social volunteering clubso that it can reach the downtrodden and underprivileged section of the society.**
- **College also donate books, clothes, food items and stationery to the needy. Our students volunteer for such activities and realize human values such as kindness, love etc.**

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://stcchzb.ac.in

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

11888

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

4946

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

assessing of learning levels of students by the following ways:

- **preparation of charts, models, assignments by students and their presentation;**
- **organizing symposia**
- **deliberation of thoughts on a particular topic;**
- **quiz competition;**
- **group activities like collage making, poster making, ppts. etc.**
- **special programme for advanced learners:**
- **career counselling in related fields of interest;**
- **inspire fellowship for pg students;**
- **guiding and encouraging to communicate research paper or journals, inter-institutions competitions and quizzes.**
- **special programme for slow learners:**
- **tutorial classes, counselling, memory tips, use of audio visual aids, like films, pictures and illustration, etc.**
- **encourage oral expression instead of written reports;**
- **regular test and quizzes '**
- **encourage self study.**

File Description	Documents
Link for additional Information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3901	**44**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **quiz, seminars and workshops;**
- **field trips, zoological parks, botanical garden;**
- **educational tours;**
- **training programmes like visit to biodiversity park, aquaculture institutes, literary society,;**
- **b. ed. students are deputed to different government schools for teaching practice;**
- **students of bca and biotechnology have their internships and projects completed from different research institutes.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://stcchzb.ac.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **teachers of the college have been in regular use of various ICT tools.**
- **use of projectors, smart boards, digital boards, etc. are common practice for effective teaching.**
- **teachers use various tools including ppts, excel sheets, doc documents, video and audio tools and other available online methods for teaching learning process.**
- **under the stiff covid times, all teachers have regularly taken classes online through different platforms including zoom, google meet, cisco webex, etc.**
- **to make possible examinations, online internal examination was started in the college, in integration with the college website.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://stcchzb.ac.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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40

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

00

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

internal evaluation process is absolutely transparent in the college. prior to covid situation, the college had been using offline exam process wherein the answer scripts were evaluated and shown to the students and also to the parents during parent teacher meetings.

since the covid pandemic, online exams are being conducted through the google platform, integrated with the college website

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://stcchzb.ac.in

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

internal examination is now conducted online. it is done through the google platform and is integrated with the college website. only registered students of the college are eligible to appear for online internal exams through their dedicated login ids. since the entire examination is conducted online, it is absolutely trasparent and student friendly.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://stcchzb.ac.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

the syllabus, rules, regulation, dos and donts of the university are displayed in the college website. the students regularly visit the website and obtain all relevant information regarding the programmes, courses, syllabus and their expected outcomes. any change in the syllabus, regulation, or other such information are also posted in the website for the general understanding of the students.

the syllabus, programme and course outcomes are all prepared by the university and followed by the college in toto, being a consitutted member of the university.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://stcchzb.ac.in
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- the college from time to time evaluates learning outcome through different assessments and tests in inline anf off-line mode
- Results are being compared semester wise as well as with

- **different colleges**
- **data collection of students getting selcted in different government and non- government organisations**
- **tracking students' interest in Master's and/or research areas**
- **some of the Science students were selected in IIT's for higher education and research**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://stcchzb.ac.in

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2169

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://stcchzb.ac.in

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	*View File*
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	*View File*

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	*View File*

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **The NSS and NCC cadets distributed masks and sanitizers in the nearby villages includingOrea, Chano, Baheri**

- **The NSS team of the college sensitized the general masses of nearby villages through their skit performance about appropriate Covid- behaviour**
- **With colaboration with St. Columba's Mission Hospital, free medicines and health checkup was organised at old-age homes, orphanage and various schhools like St. Kiran School, St. Paul's School, Elizabeth School and Hamilton School.**
- **Department of Geography extends its social outreach amongst the rural and sub-urban regions through the students by the concept of each one teach one.**
- **Various Departments like Geography, Botany, Zoology, etc. contribute towards social forestry in the adjoining areas in collaboration with Eco-Clubs and NGOs working in the common sector.**
- **There is a group of students headed by Professors who offer themselves as volunteer for Blood Donation at the time of crisis.**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

55

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

NIL

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **the institution does have adequate infrastructure and physical facilities for teaching-learning process. although the college is more than a century old, new wings, including vocational centres, new office building, new library reading room, have been added.**
- **completion of construction of new b.ed building, womens hostel, double-storeyed arts building are under process.**
- **further, new proposals for construction of new G + 4 bulding has also been forwarded to higher authorities.**
- **the laboratories of different subjects have also been upgraded recently under RUSA fund.**
- **new computers have been purchased in the vocational cell**

also.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://stcchzb.ac.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **the institution has a good toaverage infrastrucure for sports and games, both at the indoor and outdoor levels.**
- **the college has a sports complex where there are facilties for basketball, volleyball, kabaddi.**
- **the college has a mega atheletic field, largest in the district where all track and field events are hosted.**
- **the large sports infrastructure available in teh college makes it the most prominent destination for majority of the university level sports events apart from the college annual sports held in the month of December.**
- **the college also has a moderate capacity centrla Hall, a multi-purpose hall apart from seminar rooms, 3 conference chambers.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://stcchzb.ac.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://stcchzb.ac.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **the college has a moderate library, with separate reading room.**
- **the college uses ILMS software.the following table explains the software use and number of books and journals availabel in the library.**

- **Name of the ILMS Software**

  Nature of Automation (Fully or Partially)

  Version

  Year of Automation

KOHA

PARTIALLY

16.11.01

2016

- ○ **Text Book**

    65571

    Reference Books

    373

    Journals

    19

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://stcchzb.ac.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`00`

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`00`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

yes, the college updates its wifi facilities. however, due to covid, frequent updates were not possible in the current academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stcchzb.ac.in

4.3.2 - Number of Computers

`105`

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **the college has an established decentralized mechanism of maintanence and utilization of physical, academic and support facilitiees.**
- **regular cleanliness activities are carried out.**
- **annual maintenace contracts are done for high grade instruments.**
- **stabilisers are used in laboratories.**

- **regular servicing and maintenance are carried out for the instruments.**
- **service engineers from manufacturing companies are called for the repairs if available and when required.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://stcchzb.ac.in**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

6367

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	<u>https://stcchzb.ac.in</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

NIL

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

736

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

in 2020-21, due to Covid protocols, offline campus activities were very few. in the light of the above, most of the activities were actually done in an online mode. in spite of the above, college encouraged students representations in all fields.

monitors were appointed to convey student grievances to the college administration. student representatives from different subjects were selected who consistently worked as a linkage between the college administration and the students. college website was updated and students were encouraged to enroll themselves so as to remain updated through college notes, online classes and online examinations.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

nil

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

there is an alumni assocation in the college named ASCA. the registration process is underway. due to covid pandemic, offiline registration is not possible. however, linking of ex students through the college web site, and other social media platforms.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the instituion is definitely reflection of the vision and mission of the college. the college thrives to fulfill the following vision and mission:

1. VISION OF THE COLLEGE

With the spirit of spiritual and ethical embodiment,

A student of the institution will be an individual:

- **Endowed with the spirit of enquiry.**
- **Eger to acquire knowledge and skills.**
- **Competent to be employed in his/her field.**
- **Possessing qualities of leadership, responsible to family, society and nation.**
- **Capable of appreciating aesthetics and understanding our cultural heritage and rational and humane in attitude.**

2. MISSION OF THE COLLEGE

The mission of the college is :

- To provide accessible, affordable and quality educational opportunities to all.
- To create a student-oriented atmosphere of educational excellence.
- To maintain an intellectual environment for comprehensive development of every individual.
- To promote a strong working relationship with communities, local and state agencies and other educational institutions.
- To facilitate student access by a broad range of enrolment, student services, institutional and administrative support.

In pursuance of the above vision and mission the college maintains its effective governanace.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management trust on decentralization and participative functioning of the College which may reflect in the following. a) At the end of every academic year the Heads of different departments of the college prepare prospective workload for the next academic year on the basis of current student strength. The Head of the institution then seeks approval for the same from the management authorities. Recruitment procedure of additional staff is planned accordingly. By following the rules laid down by the Government, University applications are scrutinized by respective head of the Department. At the time of interview on the basis of performance selection of suitable candidate is done by the interview panel comprises with external subject experts, management representative, Head of the respective department. b) Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of

different faculties. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing information. Committee members go through the rules of admissions and help students to select the proper subjects and course. They give the information to the students about career options and conduct the counseling session if required. They verify the admission form and provide guidance to the students.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Government and affiliated colleges run under the RUSA scheme of the government of India under this scheme the college has experiences the growth in context to infrastructure, lab upgradation, library enrichment, etc.
- Under RUSA 1.0 scheme college had received a total grant of approximately 6Cr which was utilized and successfully utilizated in the renovation of the old building, and boys common room and new washrooms for boys, girls and teachers were constructed and its utilization was successfully submitted.
- A new vocational building for B.Ed. section has come up by the internal fund of B.Ed. account.
- library Equipment has been procured under the Rusa scheme
- A proposal for G- Four building along with several other new projects has been forwarded to the government under RUSA 3.0

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The IQAC comprises of the Principal, Co-Ordinator, teachers, other stakeholders like student representative, Alumni,and representatives from industry, education, and corporate sectors. All academic, curricular, extra-curricular, extension and developmental activities come under the purview of the IQAC. As an Advisory body, the IQAC helps to initiate student and staffexchange programs and assist in their empowerment.**
- **Academic Administration The Principal is assisted by four Vice Principals followed by the Heads of the departments and faculty members. For official matters, the Registrar is assisted by the Accountants, clerks, and support staff. At the department level, the organization includes Heads of departments, faculty members and non-teaching staff.**
- **The overall functioning of the college is carried out smoothly and effectively with the help of different internal committees dedicated to student development through academic, research, curricular, extracurricular, extension and outreach programs and activities conducted all through the academic year.the Academic Planning Committee chalks out a detailed Academic Calendar, the other committees work in perfect synchronization for overall student development and qualitative and quantitative growth of the institution. The Admission Committee monitors the intake of students to various UG and PG programs based on the admission policies of the Govt. of Jharkhandand guidelines laid down by the parent university (VBU)**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **the college has an effective welfare system for its teaching and non-teaching staff.**
- **general insurance for the teaching and non teaching staff has been started.**
- **the college has a practice of financial assitance and advance salary to needy staff members.**
- **health checkups, blood donation, and other such immediate medical care are being taken care of by the college regarding its students and staff.**
- **several quarters are there that have been deployed to the non-teaching staff.**
- **from June 2020 onwards, the college is in tie up with the Mission Hospital, Hazaribagh for all its medical help routine checkup, health awareness programmes related to Covid 19, etc.**
- **in April 20201, rapid antigen test camp was organized every week in colelge campus with the colloaboration with district health department.**
- **even in the covid pandemic protocols the college successfully conducted various university exams maintaining all the covid protocols by sanitization and SOPs.**
- **free vacinaiton drive of covishield and covzine was also organized with the help of district health department.**

File Description	Documents
Paste link for additional information	<u>https://stcchzb.ac.in</u>
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **yes, the college does have a systematised performance appraisal system for teaching and non-teaching staff.**
- **the college encourages its staff on improving their performance in the college.**
- **the college administration regularly encourages teaching staff to go for seminars/workshops/ etc.**
- **the college administration also gives certificates of appreciation to its staff for their better performances.**

- **The college ensures that meaningful advice of the IQAC is fully adhered to. To achieve this, meeting of staff council is organized as required for the staffs to improve their working system. Meetings with the college staff by the Principal and IQAC helps in effective implementation of the recommendations of IQAC. As part of the faculty development programmes, teachers are encouraged to take up refresher training courses, orientation programmes, attending seminars & conferences, workshops, project work, lecture series etc. However, the above mentioned activities were affected partially due to Covid-19 pandemic.**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains several Accounts, including: Account 'A': The entire income received from different sources are deposited here, including Tuition and Development fee. Account 'B': This Account deals with all salaries and examination funds. Account 'C': This Account includes all funds earmarked for development purpose. Account 'D': This Account includes all funds earmarked for Students' Welfare. Account 'E': This Account includes all funds earmarked for Sports. Apart from this, the UGC fund is utilized as per the guidelines of UGC. Utilization of fund is regularly audited by the CA and submitted to the University for further action.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- internal /external audits are conducted regularly.
- internal auditor checks all receipts and payment vouchers, utilizaiton of funds received from various agencies.
- colege has separate mechanism to ensure financial discipline.
- internal auditor checks whether all funds received from vairous funding agencies are utilized as per guidelines and utilisaiton certificate is sent to resepctive agencies;
- external audit is also done at regular internvals.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college ensures that meaningful advice of the IQAC is fully adhered to. To achieve this, meeting of staff council is organized as required for the staffs to improve their working system. Meetings with the college staff by the Principal and IQAC helps in effective implementation of the recommendations of IQAC. As part of the faculty development programmes, teachers are encouraged to take up refresher training courses, orientation programmes, attending seminars & conferences, workshops, project work, lecture series etc. However, the above mentioned activities were affected partially due to Covid-19 pandemic.

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **the college has functional IQAC set up as per the norms laid down by NAAC.**
- **IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders, makes the due analysis and initiates action based on the feedback obtaiend.**
- **IQAC also organises departmental presentations and discussion sessions to share and exchange the various teaching methodlgies adopted.**
- **every teacher is expected to submit a work done report periodically to IQAC on teaching learning process.**

File Description	Documents
Paste link for additional information	https://stcchzb.ac.in
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://stcchzb.ac.in
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The NSS is the most active when it comes in organising different activities for gender sensitization.**
- **Rural camps often have nukad-nataks to pass on the message of Gender equity**
- **Mensturation awareness and sanitary pad distribution are executed**
- **Inter Departmental group discussions are organised for general awareness**
- **women cell organizes sex education workshop.**

File Description	Documents
Annual gender sensitization action plan	1. inter departmental group discussion. 2. sex education workshop. 3. NSS nukkar natak on gender issues. 4. gender equity promotion measures.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-	**C. Any 2 of the above**

based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **the college has facilities for waste management, although at a very basic level.**
- **there has been a mechanism for solid and liquid waste management.**
- **waste garbage bins are installed separately for solid and liquid wastes.**
- **waste cycling management on a large scale, although not done, there is a mechanism to dispose waste in integration with the local municipal corporation.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen- | B. Any 3 of the above |

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **As in premier Constituent Government institution we follow the Government rules for caste wise resevation, marks relaxation for women, seats reserved for economically weaker as the students hail from different backgrounds extending from below poverty line to the creamy layer of the society. various government scholoarships and stipends are ensured to the students for their uninteruupted education. ST/SC/OBC cell, tribal society,Women cell ensures the rights and the priviledges of the students from every background. College celebrates each and every religioud celebration with active participation the students. started by the missionaries from the Dublin University wayback in 1899, college maintains the leagcy of the founders but ensures that all the functions anf programmes starts from the tribal and indian culture ensuring harmony and cultural unification.**
- **the college has given the proposal to open courses of Regional languages courses as add-on to the currently running language lab.**
- **The college offers bilingual medium of instruction and offers languages like Hindi, English, Urdu, Sanskrit, Persian as the courses.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **College now and often organises seminar through lawers, CA, social workers, fundamentalists to inculcate within the students and staffs the fundamental rights and duties**
- **Ethical practices like following time schedule, classroom ettiquette, and Parliamentary behaviour are expected fron the teachers and students which is duely applied by them.**
- **NCC and NSS and other units celebrate constitution day national voters day, human rights dayetc. are observed and celebrated every year.**
- **keeping in view the social and moral and environmental responsibilities college organises numerous activities like plantation, cleanliness, etc. on and off the campus.**
- **Anti-ragging cell, Women Cell, ST/SC Cell are active and functional in respect of incalcating the constitutional obligation.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are	A. All of the above

organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

the institution celebrates all major national and international commemorative days, events and festivals in teh college campus. the college celebrates several national festivals including independence day, republic day, gandhi jayanti, youth diwas, international yoga day, womens day, environment day, earth day, Kargil Vijay Divas etc.

apart from this, all departments celebrate their discipline oriented days including mathematics day, geographers day, newton day, etc.

NSS and NCC wings of the college celebrate several social events and festivals in their rural camps.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

Best Practice 1:Promotion of Environment Consciousness

Goal: Maintain clean and green campus

Context: To sensitize students, teachers and non-teaching staffs

The Practice: a. formation of Eco Club, b. Clean Campus Committee

Evidence of Success

1. Eco-Club: Students have learnt the technique of paper recycling.

2. Clean Campus Committee: The committee organized a cleanliness pledge in which all the faculty, students and staff members participated.

Problems Encountered and resources required:

1. Eco Club: Water shortage is a major challenge for maintaining vegetation. This challenge can be addressed by recycling water/or by using waste water for irrigation.

2. Clean Campus Committee: It is observed that cleanliness conditions in the college have improved gradually. Consistent and patient approach would definitely bring about a shift in the attitude of society through students and staff alike.

Best Practice 2 :Sensitizing Women and Creating Gender Awareness

Goal : Sensitization, awareness, motivation andcreate awareness on gender issues, human rights and women-centric laws.

The Context:The diversity and variation between the two sexes.

The Practice: Women Development Cell

Evidence of success: Event 'walkathon' highly applauded

Problems Encountered and Resources required: seek permission for 2000 stundents to participate in 'Walkaton'

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

the college is known for its social outreach programmes. in its century old tradition, the college has always been a lighthouse in lending itself to the cause of the society. the college hosted a delivery lecture by Mahatma Gandhi even before independence on the soclal outreach programmes done by NSS.

under covid pandemic, the college lent its full fledged support to the local masses by distributing masks and sanitizers, blood donations, rapid testing for covid amidst social distancing.

apart from thr above, the college has adopted a village as a socio-economic outreach programme and its collaboration with mission hospital hazaribag focusses on mental, psychological and physical health of teacher, staff and students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

review of the status of solar energy proposal sent to the government and take initiative to install / complete the project.

2. prepartion of new proposals for fresh buildings as and where required.

3. infrastructure development proposals prepared and forwarded for consideration.

4. introducaton of new courses at the undergraduate and post graduate levels.

5. proposal for purchase of furnitures for various departmtnets.

6. digitization of all classrooms.